



Hire enquiries:

01268 769531

Accounts:

01268 578401

Email:

accounts@kssgroup.co.uk

Kss Hire Services Ltd, Russell Gardens, Wickford, Essex, SS11 8BH

[www.kssgroup.co.uk](http://www.kssgroup.co.uk)

Dear Sirs,

**Ref: Monthly Credit Account**

We thank you for your enquiry to open a credit account, and in order for us to facilitate this matter would request the following:

- 1) A completed application form to open a Monthly Credit Account.
- 2) Your bankers details on the enclosed form, giving us permission to approach them for a reference.
- 3) A signed copy of the enclosed General Terms & Conditions for the Sale of Goods & Services.
- 4) A sample copy of your business letterhead.

This matter will then be dealt with as quick as possible and we shall notify you as soon as the account is available to be used.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'A. B.', written over a horizontal line.

Accounts Department.



**MANDATE TO GIVE BANK REFERENCE**

From:

To: (Bank)

.....  
.....  
.....  
.....  
.....

.....  
.....  
.....  
.....  
.....

**Account Number:** .....

Dear Sirs,

Please accept this letter as authority for **KSS Hire Services Ltd** to take Bank references on our account(s) with you, at any time in the future, until I/we revoke this permission in writing.

Signed:

.....  
(Cheque signatory)

.....  
(2nd signatory - if required)

Date:

.....



# Application to open a Monthly Credit Account

Name:

Address:

Telephone:  Mobile:

Email:

**If the application is for a Limited Company:**

Registered

Office Address:

Company Registration:

**If the application is not for a Limited Company, please give details of Proprietor/Partners**

Name:	<input type="text"/>	<input type="text"/>
Address:	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

**Please give details of two trade suppliers:**

Name:

Address:

Email:

Telephone:  Mobile:

Name:

Address:

Email:

Telephone:  Mobile:



# Plant Hire & Power Tools

**KSS Hire Services Ltd**  
Russell Gardens, Wickford, Essex, SS11 8BH

Telephone: 01268 769531 (Hire & Sales enquiries)  
01268 578401 (Accounts)  
Facsimile: 01268 561034

**GENERAL TERMS & CONDITIONS FOR  
THE HIRE/SALE OF GOODS & SERVICES**

All hires and sales are undertaken under the Hire Association Europe General Conditions (January 2018) a copy of which is attached.

We have incorporated into our procedures a system of termination numbers for hires that are terminated by means of the telephone. This number should be recorded by you and quoted in the event of any dispute arising.

We would also particularly remind you of your obligations under Clauses 5 & 7 of the above mentioned Conditions regarding your responsibility for lost, stolen or damaged equipment whilst on hire.

Our terms of payment in all cases are by end of month following date of invoice, unless otherwise stated on invoice.

Any invoice becoming overdue will render the entire account payable immediately, and any queries regarding an account rendered cannot be entertained more than 30 days after the invoice date.

Any alterations or ammendments to these Terms & Conditions will only be accepted by us after our confirmation in writing.

Your confirmation of the acceptance of our terms & conditions would be appreciated by the return of this signed copy.

**ACCEPTANCE OF TERMS & CONDITIONS**

Company: .....

Signature: .....

Printed Name: .....

Position in Company: .....

Date: .....

